

'14 JAN 16 3:53PM

C. May

COMMUNITY PRESERVATION COMMITTEE

Draft: December 6, 2013

December 5, 2013

Approved: January 2, 2014

1. The meeting was called to order at 5:00 pm in the Nauset Room at Town Hall. In attendance; Judy Brainerd, Julia Enroth (Chair), Bill Garner, Jon Holt, Alan McClennen (Vice-Chair), Paul McNulty (left at 6:22 pm), Meff Runyon. Absent; Catherine Hertz
2. There was no public comment.
3. ***On a motion made by Jon Holt and seconded by Alan McClennen, the minutes of the November 7, 2013 minutes were approved as amended. 5-0-2***

New member from the Planning Board, Paul McNulty, was introduced.

4. Finance Director, David Withrow re: Community Preservation Fiscal Information and Projects - David recapped the "Est. Surtax vs. Debt Amortization" spreadsheet and answered questions from the committee members.
5. FY 2015 CP Applications – Review, Assign Liaisons, Determine Interview Dates.

Project

Town Wide Trail Guide
 Old Firehouse Construction Document (Ph II)
 Orleans Wayfinding
 Historic Structures Relocation Plan & Fund
 Namskaket Rd. 6th Habitat Home
 Outer Beach Recreation Facilities Mgmt. Plan
 Federated Church Sanctuary Roof Shingles
 Affordable Housing Reserve Funds (no project)
 Canal House
 Cape Cod Village
 Orleans Elementary School Basketball Court
 Archival Preservation (Ph. IV)
 Researching Cultural & Historic Landscape
 Odd Fellows Hall Restoration (Ph. VI)
 Orleans Community Playground

Liaison

Meff Runyon
 Bill Garner
 Jon Holt
 Jon Holt
 Julia Enroth
 Judy Brainerd
 Alan McClennen
 Julia Enroth
 Paul McNulty
 Alan McClennen
 Judy Brainerd
 Jon Holt
 Ron Peterson
 Catherine Hertz
 Bill Garner

Julia also discussed the scheduled meeting dates for the applicants' interviews.
 Liaisons to contact applicants to make them aware of when they are on the schedule.

6. Requests for Use of Current Community Preservation Funds
 - a. Board of Selectmen re: use of CPC Administrative Funds for Recreational Facilities Inventory and Assessment. ***On a motion made by Meff Runyon and seconded by Paul McNulty, it was agreed to support the request of \$12,000 in CPC administrative funds for recreational facilities inventory and Assessment. 7-0-0***

- b. Orleans Historical Society re: Use of Land and Septic Survey Project Funds. *On a motion made by Alan McClennen and seconded by Jon Holt, it was moved to support the preparation and submission of an Article for transfer of funds for Town Meeting vote.* 6-0-0
- c. Habitat for Humanity of Cape Cod re: Use of Namskaket Rd. Project Funds. *On a motion made by Alan McClennen and seconded by Jon Holt, it was agreed to support an article to transfer the purpose of these funds from soft costs to construction.* 6-0-0

7. Project Monitoring – Updates and Invoices

- a. **Hinckley Affordable Housing** (Catherine Hertz monitor) – No new information.
- b. **OHS Document/Photograph Restoration – Phase III** (Jon Holt monitor) – No new information.
- c. **OHS Land and Septic Survey** (Bill Garner monitor) – No new information.
- d. **Putnam Farm** (Catherine Hertz monitor) – Alan reported that the plans for the access road has been formalized.
- e. **Namskaket Rd./Bevan Way Habitat Housing** (Julia Enroth monitor) – Received an invoice for \$10,000.
- f. **Odd Fellows Hall Restoration – Phase V** (Catherine Hertz monitor) – No new information.
- g. **Open Space and Community Housing Support Funds** - No new information.
- h. **Eldredge Park Irrigation Well** (Judy Brainerd monitor) – Going well with second set of plan. Bid went to Fall River Associates.
- i. **Old Firehouse Renovation Feasibility Study** (Bill Garner monitor) – Received two architectural bids.
- j. **Academy Playhouse Renovation** (Jon Holt monitor) – Signed off on scaled down version of architectural plans.

8. Old Business – Finance Dept. Signature Authorization Form

- a. Authorization form signed by those in attendance.
- b. Financial form handed out.
- c. Invitation to Town party passed out.

9. Key Dates / Timeline – CPC meetings 1/2, 1/9, 1/16, 1/23, 1/30, 2/6, 2/13, 2/20, 2/27. Meetings to be held starting at 4:30.

10. There being no further business, the meeting was adjourned at 6:42 pm

Respectfully submitted,



Sandra A. Marai, Secretary
Community Preservation Committee

*All reports on file at Town Hall